

KesselRun Corporate Travel Solutions

**General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Price List**

Schedule Title: Travel Services Solutions – SIN 599-1

FSC Group Travel Consulting Solutions

Contract Number GS-33F-0025W

Contract Period: January 11, 2010 – January 12, 2015

Contractor: KesselRun Corporate Travel Solutions LLC
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Contract Administrator: Michael Brennan

KesselRun is a Service-disabled Veteran-owned Small Business

Date: 7 July, 2010

COMPANY INFORMATION

KesselRun Consulting is a GSA Federal Supply Schedule Contract holder (**GS-33F0025W**) and a **Service Disabled Veteran Owned Small Business (SDVOSB)** that prides itself on providing high quality solutions for Government Clients and Federal Prime Vendors while streamlining and simplifying orders

KesselRun's Federal Client Services team is dedicated exclusively to those working for or on behalf of our local, state, and federal governments. We recognize that you have specific needs and requirements that our team of experienced professionals is committed to providing you with professional management and technical consulting services in support of your requirements and E-Gov Travel Service 2.0 (ETS2). Our commitment to providing best in class support includes competitive pricing, rapid response and outstanding service.

Our consultants leverage years of Commercial and Government travel management experience to provide industry best practices in support of improving customer service and simplifying the Federal travel process. We set as our goals: consolidated data and travel processes; improving Government wide security compliance; minimizing capital improvement and operational/ maintenance costs. We focus on consolidating data that is both accurate and actionable to facilitate the Government to strategically source its travel suppliers resulting in an integrated, customer-centric end to end travel environment.

Services

- Cost Containment Initiatives
- Financial Modeling
- E-GOV Travel Services 2
- Staff Augmentation
- Adoption Consulting
- Program Benchmarking and Optimization
- Data Analysis
- Knowledge Management
- Scorecard Reporting
- Strategic Sourcing

Results

- Consolidation of Data- Creating Actionable Buying Power
- Operational Cost Reductions
- Improved Customer Satisfaction
- Adoption of Industry Best Practices
- Integrated, Customer-Centric, End-to-End Travel Services
- Greater Program Visibility
- Overall Past Performance Rating of 96
- Enhanced Security Compliance

Customer Information

1a. Table of awarded special item numbers (SIN): SIN 599-1: Travel Consulting Services

SIN 599-1: Travel Consulting Services Commercial services for the provision of travel consulting services which includes, but not limited to: travel systems analysis, assessment, travel policy development and analysis, market research, requirements development, supplier negotiations, supplier management, training, travel management, security, technology support, travel expense management, benchmarking, cost and revenue reports, travel management publications, risk management, and study/survey services

1b. Awarded prices.

Travel Services SIN	Labor Category	Labor Rates (Loaded) *
599-1	Project Manager/ Jr Account Manager	\$57.00
599-1	Consultant	\$83.12
599-1	Senior Consultant	\$104.50
599-1	Partner	\$117.00

* IFF of 0.75% is included in GSA offered price: The contractor agrees to remit the Industrial Funding Fee and Sales Reporting under this contract pursuant to Clause 522.238-74 of the contract

1c Labor category descriptions

Labor category (Job title):	Project Manager / Jr. Account Manager
Responsibilities:	Manage personnel in the day to day activities for the entire engagement. Insure timelines are met and deliverables are received by client. Complete daily work logs for tracking labor hours and material use. Attend customer meetings as required.
Minimum experience:	Two (2) years experience assisting with managing and working with teams of consultants and support staff to implement plans or assist with leading and directing a project team work activities as a project coordinator or specialist
Education:	High School diploma or GED

Labor category(Job title):	Consultant
Responsibilities:	Applies specialized expertise to assist clients identify management, organization and business issues and develop strategic initiatives. Acts as single source of contact to the Government Contracting Officer (GCO), the contract level Contracting Officer's Representative (COR), government management personnel, customer representatives and other contracting organizations. Develops proposals and recommendations, detailed project/work plans, assigns resources, evaluates and reports progress. Ensures implementation as agreed. Provides leadership and direction to other project/work participants. Demonstrated ability to work independently and develop/execute complex tasks. May serve as an outside, independent reviewer of recommendations and proposals.
Minimum experience:	Five (5) years experience providing specialized advice, assistance, guidance, counseling or work coordination in support of client's management, organizational and business improvement projects. This experience may also include integration and implementation of projects across multiple entities. Demonstrated experience in planning, evaluating, performing and coordinating project work in subject matter expertise. Ability to analyze problems and issues, develop recommendations and provide direction to support staff.
Education:	Bachelors' degree or four (4) years relevant experience

Labor category(Job title):	Senior Consultant
Responsibilities:	Applies specialized expertise to assist clients identify management, organization and business issues and develop strategic initiatives. Acts as single source of contact to the Government Contracting Officer (GCO), the contract level Contracting Officer's Representative (COR), government management personnel, customer representatives and other contracting organizations. Develops proposals and recommendations, detailed project/work plans, assigns resources, evaluates and reports progress. Ensures implementation as agreed. Provides leadership and direction to other project/work participants. Demonstrated ability to work independently and develop/execute complex tasks. May serve as an outside, independent reviewer of recommendations and proposals
Minimum experience:	Seven (7) years experience developing projects including business plans, strategies and management of costs and resources. This experience may also include determining requirements, developing operational plans, managing multi-task, complex contracts, report development, generating proposals for improvement, consultation regarding other work products, and overseeing implementation efforts. Demonstrated expertise in negotiating, planning, evaluating, executing and managing complex projects.
Education:	Bachelors' degree or four (4) years relevant experience

Labor category (Job title):	Partner
Responsibilities:	Applies a set of disciplines and expertise to assist clients identify management, organization and business issues and develop strategic initiatives. Proposals and recommendations are the result of study and analysis of current and desired states. Develops project/work plans, assigns and monitors other resources to ensure timely completion of work in a high quality manner. Periodically reports on project/work progress and status. Ensures implementation as agreed. Provides leadership and direction to other project/work participants and serves as a liaison with client personnel. May serve as an outside, independent reviewer of recommendations and proposals.
Minimum experience:	Ten (10) years experience providing expert advice, assisting, guiding, counseling, or managing others in support of client's management, organizational and business improvement efforts. This experience may also include studies, analyses and reports documenting historical and current states, proposals for improvement, consultation regarding other work products, or overseeing implementation efforts. Demonstrated expertise in planning, evaluating, executing, and coordinating large, complex projects.
Education:	Bachelors' degree or four (4) years relevant experience

2. Maximum order is \$1,000,000.00
3. Minimum order is \$50
4. Geographical coverage is the 48 contiguous states, the District of Columbia, Alaska, Hawaii, and the Commonwealth of Puerto Rico.
5. Point(s) of production: Not applicable within the scope of this contract (N/A).
6. Discount from list price: List prices deeply discounted from commercial "Best Customer" rates.
7. Quantity discounts: KesselRun Corporate Travel Solutions provides additional volume discounts of:
 - (a) 0.5% for task orders in excess of \$50,000.00 and
 - (b) 1.0% for task orders in excess of \$100,000.00
8. Prompt Payment discount: 1%, 7 days, net 30days
- 9a. Government purchase cards are acceptable at or below the micro-purchase threshold.
- 9b. Government purchase cards are acceptable above the micro-purchase threshold.
10. Foreign items: Not applicable
- 11a. Time of delivery: Each task order specified deliverable time schedule will be met.
- 11b. Expedited Delivery: Not applicable
- 11c. Overnight and 2-day delivery: Not applicable
- 11d. Urgent requirements: Not applicable
12. FOB: Destination
- 13a. Ordering address: 8215 Roswell Road ste. 925 Atlanta, GA 30350
- 13b. Ordering procedures: Information on Blanket Purchase Agreements (BPA's), detailing the ordering procedures and a sample BPA can be found at the GSA/FSS Schedule homepage
14. Payment address: 8215 Roswell Road ste. 925 Atlanta, GA 30350
15. Warranty provision: Not applicable
16. Export packing charges: Not applicable

17. Terms and conditions of Government purchase card acceptance: No restrictions
18. Terms and conditions of rental, maintenance, and repair: Not applicable
19. Terms and conditions of installation: Not applicable
20. Terms and conditions of repair parts: Not applicable
- 20a. Terms and conditions for any other services: Not applicable
21. List of service and distribution points: Not applicable
22. List of participating dealers: Not applicable
23. Preventative maintenance: Not applicable
- 24a. Special attributes such as environmental attributes: Not applicable
- 24b. Section 508 compliance: Not applicable
25. Data Universal Number System (DUNS) number: 179211490
26. Notification regarding registration in Central Contractor Registration (CCR) database: Yes